

## WILTON WATER WORKS

Thursday Sept. 24, 2015 @ 6:30 PM Town Hall Courtroom

### DRAFT Minutes

1 **Wilton Water Works** held its regular monthly meeting on Thursday, September 24<sup>th</sup>, 2015 at  
2 6:30PM in the Town Hall Courtroom. Present were commissioners Bill Condra (Chairman) and  
3 Steve Elliott; Superintendent Mike Bergeron; Clerk Joanna K. Eckstrom. The following agenda  
4 was observed:

- 5 1. **Call to order** Chairman Condra called meeting to order at 6:30PM
- 6 2. **Public Input / Comment** - None
- 7 3. **Minutes August 27<sup>th</sup>** –on a motion by Mr. Elliott, seconded by Mr. Condra, minutes  
8 unanimously approved as written.
- 9 4. **Accounts Receivable** - per Jane Farrell report. At this date, there is \$7,710.47  
10 outstanding in water collections. (Mike has recently read meters for Sept. 30 quarter  
11 ending. Expectation that bills will go out in October.)
- 12 5. **Accounts Payable** – per Pam Atwood report with Frank Edelblut input – no new report  
13 and nothing new from Mr Edelblut. Clerk was asked to be sure that Jane and Pam are  
14 notified each month to have preceding month end reports at commission meetings.
- 15 6. **WWW Capital Reserve Account** – reports (c/Trustees of Trust Fund (if available) – no  
16 trustees available as all are away. Mr Elliott spoke with Dan Donovan - warrant article is  
17 needed and should be done at Town Meeting. Ms Eckstrom said that Town Counsel  
18 says WWW can hold hearing independent of town meeting because it's not a town  
19 department. A decision on how to proceed will be made at next regular WWW meeting  
20 when all commissioners are present. Trustees of Trust Fund will be invited and on  
21 agenda for next month's meeting. Ms Eckstrom will also collect background / historical  
22 info on the various trust accounts.
- 23 7. **2016 Budget Planning** – will begin planning at October meeting with budget work  
24 session as part of agenda. Ms Eckstrom to get budget worksheets from Dawn Tuomala  
25 or Pam Atwood.
- 26 8. **Superintendent's report – Mike Bergeron**
  - 27 a. Backflow Inspection status – first round of inspections done.
  - 28 b. Mike recently read meters for 3<sup>rd</sup> quarter billing. Defective meters were  
29 replaced. Mike also found that touch pads had communications (internet &  
30 phone) cables hooked into them. Mike will contact John Jowders at TDS to  
31 insure that this does not continue.
  - 32 c. The hydrant to be replaced at high school drive needs special attention; work to  
33 be done over Columbus Day weekend; a public notice will be sent to nearby  
34 property owners to let them know of service interruption.

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Mike marked dig safe spots – 2 on Holt Rd, 1 on Crescent and marked a gate valve on Maple Street.

d. DES Conservation Plan – this has been submitted and formal plans are pending.

The plan involves three dam sites along the Souhegan River; if river level drops, WWW is supposed to issue notices to its customers at its own expense to limit (outdoor) water use. WWW finds this unusual because no sanctions are proposed to limit Monadnock Water from drawing from the river. More than \$400K is needed to implement the plan.

e. Update – dam – H.T.E. what exactly needs to be done to be DES compliant before scheduling joint meeting of WWW and Selectmen. Mike will continue trying to contact Eric on this.

9. New Business: Ms Eckstrom asked about outcome of Gary Zirpolo's letter to pipeline company; WWW not sure if a letter was sent but Mr Condra said that Frank Edelblut had spoken with project engineer after last month's meeting. Frank alerted company to a proposed contractor yard being placed over the wellhead and that company subsequently withdrew the location from its plans. (Confirmation of this withdrawal has not been received yet.)

10. Next meeting: October 22, 2015

There being no other business before the commission, meeting was adjourned at 7:05PM

Respectfully submitted,

Joanna K Eckstrom, Clerk